

**DHIRUBHAI AMBANI  
INSTITUTE OF INFORMATION AND COMMUNICATION TECHNOLOGY  
Gandhinagar**

**MINUTES OF THE  
SIXTEENTH MEETING OF THE FINANCE COMMITTEE**

The 16<sup>th</sup> meeting of the Finance Committee was held on 21<sup>st</sup> March, 2017 at DA-IICT, Gandhinagar. The following were present:

- 1) Prof R Nagaraj, Chairman
- 2) Prof Suman Mitra, Member
- 3) Shri Soman Nair, Secretary

Shri Suresh Rangachar and Shri Shrenik Vaishnav, Members, have participated at the meeting over tele-conference mode.

The Chairman welcomed the members to the meeting. He suggested that we should hold at least two meetings of the Committee in a financial year and they could be held in the third or fourth week of February and September. The Committee accepted the suggestion.

The following items were discussed:

**Item No. 1 To confirm the minutes of the fifteenth meeting of the Committee held on 3<sup>rd</sup> June, 2016**

The Committee confirmed the minutes of the 15<sup>th</sup> meeting held on 3<sup>rd</sup> June, 2016.

**Item No. 2 To review matters arising from the minutes of the fifteenth meeting of the Committee held on 3<sup>rd</sup> June, 2016**

The Chairman briefed the Committee on the actions taken on the minutes as follows:

- Renovation works of Lecture Theater 1 have been completed. The plans and cost estimates for renovation of Lecture Theaters 2 and 3 have been drawn up; the work will start from April 2017 and will be completed by the middle of July, 2017. These works are approved by RCom at an estimated cost of Rs.329.00 lakh vide approval note dated 12<sup>th</sup> August, 2015. M/s Pentagon Consultants, Ahmedabad has been contracted to provide guidance and assistance in

preparation of bill of materials, tender documents and technical specifications, inspection of work and final verification of RA Bills.

- Finalised the plan to construct new student hostels particularly for NRI/Foreign students. The plan is to construct (a) one hostel block of 3 floors having 90 rooms of triple occupancy (30 rooms in each floor), 30 rooms of double occupancy with attached washrooms and seating balcony for NRI/Foreign students; (b) training and placement wings with accommodation facilities for participants with a total built-up area of 6950 sq. meters. Mr Divyesh Desai, Architect, Divyesh Desai & Associates, Ahmedabad who worked as Architect for Reliance ADAG, has been advised to prepare the plans and designs of the new buildings. The project is estimated to cost Rs.16.00 crore.
- Based on the discussions held at the meetings of the Board of Governors and Finance Committee, an application has been submitted to Reliance Capital for a loan to fund the construction of hostels. Reliance Capital has informed that the sanction of loan will be limited to Rs.10.00 crore and the loan will bear 14% annual interest.
- As per UGC (Institutions deemed to be Universities) Regulations, 2016, DA-IICT is required to maintain a Corpus Fund of Rs.40.00 crore. The Expert Team constituted by UGC for inspection of DA-IICT is expected to visit DA-IICT in August, 2017. As the existing Corpus Fund is much less than stipulated by UGC, the Team may report non-compliance of UGC Regulations on Corpus Fund. With the initial Corpus Fund contribution of Rs.5.00 crore by Reliance and the tuition fee deposited in short term investments, it is possible to display to the Team a total of Rs.20.00 crore as funds earmarked for Corpus. If RCom can contribute the remaining Rs.20.00 crore to the Corpus Fund before the Team's visit in August 2017, it will ensure a positive inspection report.
- The Officials of Gandhinagar Municipal Corporation, in a recent press meet announced that DA-IICT is one of the defaulters of payment of Corporation Tax and they will seal the premises of the defaulters. By the end of the financial year 2016-17, Rs.375.00 lakh will be required to settle the payment of Corporation Tax including interest accumulated.

The Chairman sought the views of the Committee in mobilizing funds for construction of hostels, annual interest of 14% quoted by Reliance Capital and settlement of Corporation Tax. Shri Suresh Rangachar suggested to avail Rs.16.00 crore as loan and stated that he will take up the question of sanction of full loan and charging lower

rate of interest with Reliance Capital. The Committee accepted his suggestion. Shri Rangachar also advised the Chairman to submit to him a brief on the above discussions and also receivables from RCom on account of Corporation Tax, RCom Scholarships, and setting up of Computational Science Laboratory.

**Item No. 3 To review the implementation of Strategic Plan 2015-18**

The Committee reviewed the implementation of Strategic Plan 2015-18 and noted that numerous initiatives have been taken to build up and upgrade physical and ICT infrastructures with the support of RCom, particularly, the ICT infrastructure. It was noted that during the financial year 2016-17, the expenditure incurred out of DA-IICT funds towards procurement of ICT equipment and renewal of software licenses is estimated at Rs.102.54 lakh.

The Chairman reported on the plans for research and teaching in the area of Cyber Physical Systems (CPS). He stated that the Government of India is prioritizing work in CPS and the Ministry of Science & Technology has opened a separate section in the Ministry to promote CPS. As a preliminary step, DA-IICT will be holding a Summer School on CPS during April 8-12, 2017 to disseminate research in this area and to plan in designing and offering an undergraduate program as part of the efforts in improving the finances of the Institute.

The Chairman recalled the MoU signed between RCom and DA-IICT in March, 2015 to institute the Research Chair in Computational Science and setting up a Computational Science Laboratory with funding from R Com. He reported that the Laboratory has been set up and a group of faculty is carrying out research and teaching in this area for the last three years and therefore, the provisions in MoU for DA-IICT to pursue research and teaching in Computational Science can be treated as fulfilled.

**Item No. 4 To approve the Audited Accounts for the year 2015-16**

The Committee approved the Audited Accounts of the Institute for the financial year 2015-16 as placed before the meeting and recommended to the Board of Governors for approval of the same.

**Item No. 5 To review utilization of Opex Budget for the financial year 2016-17**

The Committee reviewed and noted the unaudited Opex Budget for the financial year 2016-17 as details placed before the meeting.

**Item No. 6 To consider the Opex and Capex Budget Estimates for the financial year 2017-18**

The Chairman summarized the Budget Estimates for the financial year 2017-18 and stated that the deficit of Rs.369.78 lakh in Opex Budget is mainly due to the provision of Rs.240.47 lakh made for revision of salaries of faculty and staff following the Seventh Pay Commission recommendations. He reported that the Board of Governors at its meeting held on 11<sup>th</sup> November, 2016, in principle, approved the revision of salaries and the Board sought funding from RCom to meet the liability on this account in the first year. In the subsequent years, the Institute will be able to meet the liability by mobilizing funds through revision of tuition fees, offering new programs/courses and other fund mobilization activities.

The Committee approved the Opex and Capex Budget Estimates for the financial year 2017-18 as placed before the meeting.

**Item No. 7 To ratify the disposal of obsolete items and old vehicles**

The Committee ratified the decision taken to dispose of the following obsolete and unusable items:

<b>Sl.No</b>	<b>Items disposed</b>	<b>Amount realized (Rs.)</b>
<b>1</b>	Magazines, Papers, Cartons	22,410.00
<b>2</b>	Scrap MS/SS, tin, aluminum	98,900.35
<b>3</b>	PCs, Printers, switches and other IT items	2,90,149.00
<b>4</b>	PVC, wood, plastic	35,508.50
	<b>Total</b>	<b>4,46,967.85</b>

<b>Sl.No.</b>	<b>Description of vehicles</b>	<b>Amount realized (Rs.)</b>
<b>1</b>	GJ 18 AA 273 Hyundai Accent, August 2002	80,000.00
<b>2</b>	GJ 18 AA 306 Hyundai Accent, August 2002	55,000.00
<b>3</b>	GH 18 AA 6172 Hyundai Accent, July 2004	90,000.00
<b>4</b>	GJ1 HB 186 Lancer	52,000.00
<b>5</b>	GJ 1 HA 2658 Esteem	47,500.00
<b>6</b>	GJ 18 A 8416 Palio	32,500.00
	<b>Total</b>	<b>3,24,500.00</b>

**Item No. 8 To approve the appointment of Statutory Auditors and Internal Auditors for the financial year 2016-17**

The following Resolution was adopted:

**“RESOLVED THAT** M/s Pathak H.D. & Associates, Chartered Accountants, Mumbai be and are hereby appointed as Statutory Auditors for the financial year 2016-17 at a remuneration of Rs.40,000/- (Rupees forty thousand only) for audit of DA-IICT accounts and Rs.2,000/- (Rupees Two thousand only) for audit of DA-IICT Trust accounts plus actual travel and other incidental expenses.”

**ALSO RESOLVED THAT** M/s J.T. Shah & Company, Chartered Accountants, Ahmedabad be and are hereby appointed as Internal Auditors for the financial year 2016-17 at a remuneration of Rs.25,000/- (Rupees Twenty five thousand only) plus local travel and other incidental expenses.”

The meeting ended with a vote of thanks to the Chair.