



Dhirubhai Ambani
Institute of Information and Communication Technology

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4th September, 2019

OFFICE ORDER

TO WHOM SO EVER IT MAY CONCERN

As per the directives/guidelines from the University Grants Commission letter dated 30th August, 2019, our Institute has strictly banned "Single Use Plastic" in the campus premises with immediate effect.




(Hasendrasinh Jhala)
Head- HR & Administration

Copy to:

1. All Notice Board
2. Institute's website



Vehicle Rules for Students

1. Students are allowed to drive-in and park only two-wheelers on campus (bicycles, scooters, motorcycles). No other vehicles are allowed inside DA-IICT campus.
2. A student is allowed to keep one vehicle (two-wheeler) only.
3. The vehicle must be registered by the owner with the Hostel Supervisor. The Hostel Supervisor will issue an Institute sticker, which should be pasted on the vehicle. The security staff will not permit a vehicle to enter the campus without the institute sticker.
4. Students must carry original driving license, vehicle registration, insurance, road tax, PUC certificate and any other document related to the vehicle that they drive. They should also carry the DA-IICT ID card at all times.
5. Vehicles should be parked in the parking areas earmarked for students only, i.e., near Halls of Residence (HoR) and the parking sheds near Lecture Theaters.
6. Students must obey all traffic rules, within the campus. In particular, the rider must wear a helmet at all times, drive within the specified speed limit, and maximum of two persons can ride on a vehicle, etc. The students are also expected to follow traffic rules outside the campus.
7. If a student is found violating any of the above rule, disciplinary action will be taken against the student (and the parents will also be informed) as follows:
 - First offence: The student will be fined Rs. 300.
 - Second offence: The student will be fined Rs. 1000.
 - Third offence: The student will be fined Rs. 3000 and the student will be permanently debarred from keeping a vehicle on the campus. The student will also be put under Disciplinary Probation with immediate effect till the date of his/her graduation and may be asked to appear before Disciplinary Action Committee (DAC).
 - If a particular vehicle is involved in three offences, the owner shall be permanently debarred from keeping any vehicle on the campus. This is irrespective of whether or not the owner was involved in any of the offences.

Disciplinary Action Committee (DAC)

Dean (Students), Convener (ex-officio)
Warden, HOR-Men, Member (ex-officio)
Warden, HOR-Women, Member (ex-officio)
Deputy Registrar, Member (ex-officio)
Faculty Member (nominated by Director, DA-IICT)
Two Student (Boy & Girl) Representatives (nominated by DAC)