



Revathy Vishwanath
Assistant Director
RP Division Incharge
Tel #011-26716690

E-mail: rpicssr@gmail.com/rpicssr@gmail.com

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cc: (1) Dr. Alka Parikh
(2) Dr. Kalyan Subbaraj
(3) Chief Accounts Officer
(4) Dean (R&D)

Indian Council of Social Science Research
(Ministry of Human Resource Development)
JNU Institutional Area, Aruna Asaf Ali Marg

New Delhi - 110067
Website: www.icssr.org

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SANCTION ORDER

F.No. G-11/2017-18/ICSSR/RP

Dated: March 28, 2018

Registrar,
Dhirubhai Ambani Institute for Information & Communication Technology
Gandhinagar, Gujarat-381007

Subject: Sanction of Research Programme entitled "Using Mobile Sensing Mechanism to Assess Smart Phone Addiction and its Negative Impact on Students" to Dr Alka Parikh

Dear Sir,

1. The Indian Council of Social Science Research (ICSSR) considered the above Research Programme submitted by Dr Alka Parikh, Dhirubhai Ambani Institute for Information & Communication Technology, Gandhinagar, Gujarat-381007. Co-Project Directors of the study are: Dr Kalyan Subbu, Room 2109, Faculty Block 2, DA Institute of Information and Communication Technology, Gandhinagar, Gujarat-382007. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
2. The ICSSR has sanctioned a grant-in-aid of Rs.16,00,000/- (Rupees Sixteen lakhs only) for the above research project and the grant will be released as follows:

First instalment	:Rs.04,00,000/-
Second instalment	: Rs.04,00,000/-
Third Instalment-Partial	: Rs.03,20,000/-
Third remaining	:Rs.80,000/-
Fourth Instalment	: Rs.03,20,000/-
Publication cost*	: Rs.80,000/-
<u>Total</u>	<u>:Rs.16,00,000/-</u>
Overhead charges @ 5% or Rs.1,00,000/-** whichever is lesser.	

* ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR.

**will be released on successful completion of project after evaluation.

(The break-up budget approved by the ICSSR of Rs.16,00,000/- is enclosed.)

3. The First installment of the approved grant-in-aid will be released after receiving the grant-in-aid bill duly filled in, stamped and signed by the Project Director as well as the affiliating organization. (GIB already received).
4. In case, the study involves survey research, the finalized schedules/questionnaires (2 copies) designed to elicit information should be sent to the ICSSR as per the following schedule:
 - a. If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,

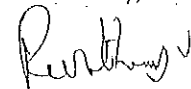
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- b. If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.
5. The Second instalment will be released after receiving a satisfactory nine monthly/Annual Progress Report, simple statement of accounts of the first instalment along-with signed copy of the minutes of the Advisory Committee set up by the ICSSR. (Depending upon the duration of the Project).
 6. The Third instalment of 20% will be released after receiving the second Progress Report (18 months), simple statement of accounts of second instalment along-with signed copy of the minutes of the Advisory Committee. Remaining 5% of the third instalment will be released after receiving Final Report (two hard copies and one soft copy in CD/or pen-drive) along with the executive summary (3000 to 4000 words/ten copies) and Research Papers (three) and the statement of account of the third instalment. Such data or information relating to the research project as may be asked for by the ICSSR for preservation in its Data Archives should be given by the scholar.
 7. The scholar should acknowledge support of ICSSR that the project has been sponsored by the ICSSR, in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
 8. The Fourth instalment will be released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form after incorporating all corrections, suggestions of the expert; (b) Statement of accounts with Utilization Certificate in GFR of 19A form for the entire project amount duly signed by the Finance Officer/Registrar/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
 9. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation overhead charges @5% of the total expenditure or Rs.1,00,000/- whichever is lesser, incurred on the project only after successful completion of the project.
 10. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
 11. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/ Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
 12. The Director of the research project will be Dr Alka Parikh, who will be responsible for its completion within 24 Months from the date of commencement of the project, which is 09/04/2018, as intimated by the scholar.



13. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.
14. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
15. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the ICSSR Research Projects scheme (Research Programme) available in the ICSSR website www.icssr.org.
16. The expenditure on this account is debatable to the Budget Head-B Programmes Research Programme-Plan General. (09) Grant-in-aid for RPS.
17. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by the end of the project duration. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

Yours faithfully,



(Revathy Vishwanath)
For MEMBER-SECRETARY

Encl: as above.

Copy to:

1. Dr Alka Parikh,
Dhirubhai Ambani
Institute for Information & Communication Technology
Gandhinagar, Gujarat-381007
- 2 Dr Kalyan Subbu
Room 2109, Faculty Block 2, Dhirubhai Ambani
Institute of Information and Communication Technology
Gandhinagar, Gujarat-382007.
3. Finance Branch, ICSSR, New Delhi
4. Record file



(Revathy Vishwanath)
For MEMBER-SECRETARY

PROGRAMME BUDGET

Title: Using Mobile Sensing Mechanism to Assess Smart Phone Addiction and Its Negative Impact on Students

Dr Alka Parikh

S.No	Expenditure Head	Percentage Allocation to Total Budget of the Study	Actual Value as per the Study (In Rs.)
1	Research Staff Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.	7,20,000
2	Fieldwork Travel/Logistics/Boarding, etc.	Not exceeding 30%	4,80,000
3	Equipment Computer, printer etc. Books/Journals/ Source Material/Software and Data Sets, etc.	Not exceeding 15%	2,40,000
4	Contingency	Not exceeding 5%	80,000
5	Publication of Report*	5%	80,000
6	Total	100%	16,00,000
	Overhead Charges (over and above the total cost of the study)	5% or Rs. 1,00,000/- which ever is less	80,000

*The five percent (5%) publication amount will be spent by the ICSSR Publication Division if the final report is found publishable by an Expert Committee constituted by the ICSSR.

➤ Remuneration and Emoluments of Project Staff

- a) Project staff could be engaged by the Project Director/Coordinator on a full/ Part-time basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the project director within the limits of the sanctioned financial allocation and as per the ICSSR rules.
- b) Research Associate @Rs.20, 000/- p.m. (Qualification – MA (55% minimum) with NET/M.Phil./Ph.D.
- c) Research Assistant @Rs.15, 000/- p.m. (Qualification-Ph.D./M.Phil./M.A with minimum 55%)
- d) Field Investigator @ Rs.12, 000/-p.m. (not exceeding 6 months) (Qualification-M.A with minimum 55%).
- e) Retrospective payment for work already done is not permissible).

➤ The Institution may re-appropriate expenditure from one head to another (except publication of report) subject to a maximum of 5 % with the prior approval of ICSSR. Beyond that, detailed budget will have to be submitted with sufficient reasons for the approval of the ICSSR

➤ Selection of Research Staff should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) a nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department of the Project Director duly approved by the competent authority.

➤ All field work related expenses of Project Director, Co-Project Director and Project personnel, rules pertaining to affiliating institutes shall be followed.

➤ All equipment and books purchased out of the project fund shall be the property of the ICSSR. On completion of the study, the Project Director shall return it to the ICSSR along with final report and executive summary.

Parikh ✓