

Minutes of IQAC Meeting

Tuesday, 2 March 2021

Online Meeting (WebEx)

AGENDA ITEMS:

The following were the agenda items:

1. Roll Call and Welcome [Procedural]
2. Approval of today's meeting's agenda items [Procedural]
3. Approval of 29 Dec 2020 minutes of meeting [Procedural]
4. Action Taken Report of 29 Dec 2020 meeting
5. Discussion on Internal Quality Assurance System
6. Status of AQAR
 - I. 2018-19 (period 1 July 2018 – 31 July 2019)
 - II. 2019-20 (period 1 Aug 2019 – 31 July 2020)
7. Discussion on our performance in last three years NIRF
8. Any other

1a. Roll Call & Welcome

The meeting commenced at 4:00 PM.

Committee Members (in attendance)

1. Dr. K.S. Dasgupta (Chairman IQAC)
2. Anil Roy (Director IQAC)
3. Soman Nair (Executive Registrar)
4. Binita Desai (Chairperson, Gender Cell)
5. Manjunath V Joshi (Dean (R&D))
6. Ranendu Ghosh (Dean (Students))
7. Maniklal Das (Dean (AP))
8. Ahlad Kumar (faculty)
9. Sanjay Srivastava (faculty)
10. V Sunitha (faculty)
11. Aditya Tatu (faculty)
12. Anmol Dixit (201701038, Convener, SBG)
13. Parita Patel (201801193, UG student)
14. Riddhi Tanna (201801427, UG student)
15. Pararth Dave (202018016, PG student)
16. Amit Kumar Shah (200101049, Alumnus)
17. Nilesh Ranpura (eINFOCHIPS-Arrow company)

Committee Members (absent)

1. Mr. Giridharan Surendran (FactSet Systems, Hyderabad)
2. Mr. Paul Cherian (Morgan Stanley, Bengaluru)
3. Hima Patel (200411001, Alumnus)

Welcome (Chairman IQAC)

Prof. Dasgupta welcomed all and started the meeting with his opening remarks. Then he handed over to Anil Roy for further proceeding of the meeting.

2. Approval of today's meeting's agenda items [Procedural] (Agenda Item #2)

Approved.

3. Approval of 29 Dec 2020 minutes of meeting [Procedural] (Agenda Item #3)

- Date of Meeting: 29 Dec 2020
- Minutes of Meeting sent to all: 24 Feb 2021

Approved.

4. Action Taken Report of 29 Dec 2020 meeting (Agenda Item #4)

- 6 actionable items were minuted belonging to 4 agenda items.

i) Agenda #7: Grievance Redressal System of the Institute

Action to be taken: It was decided that Dean (AP) and IQAC Director will submit a process on how to make GRS effective.

Responsibility: Dean (AP)

Action Status: Dean (AP) informed the IQAC members that a comprehensive document describing process and execution was under development. This document was being made keeping SBG in active loop. SBG was asked to bring up all sorts of situations which students perceived as grievances so that the first redressal point of all such complaint sources could be identified.

Similarly this system also intended to cover any grievance of faculty and staff.

Dean (AP) informed that due to the quantum of task, it was taking longer than expected, but certainly institute was committed to put a transparent and effective Grievance Redressal System in place.

Meanwhile, for the external stakeholders, such as parents, alumni and even visitors, an option of sending feedback through the website was also under development. Right now it is under test and may be accessed at <https://www.daiict.ac.in/feedback>.

Member of IQAC were satisfied with the development and therefore this point was recommended to be closed. The Dean (AP) promised that the implementation of the portal of the Grievance Redressal System would formally be announced to all.

CLOSED.

5. Discussion on Internal Quality Assurance System

Director-IQAC informed all the members that the Section 7 of NAAC IQAR: "Internal Quality Assurance System" requires:

- # 7.1 Quality initiatives by IQAC during the year for promoting quality culture

- It asks for Quality Assurance initiatives of the institution and
- Quality Enhancement steps taken during the Academic year to be reported.

We need to show continuous improvements in our operational processes. To achieve this work culture of continuous improvements in our processes, he proposed that all internal committees and process owners should understand their respective role and contribute accordingly.

6. Status of AQAR

- AQAR 2018-19 (period 1 July 2018 – 31 July 2019)
- AQAR 2018-19 (period 1 Aug 2019 – 31 July 2020)

Discussion: It was informed that the undue delay was due to the unprecedented pandemic situation and fear associated with that. Several cases of COVID-19 infections of staff and their family members and an unfortunate death of a faculty colleague resulted into almost no-work other than teaching and some unavoidable operations.

The Director requested all data owners, i.e., Dean (AP), Dean (R&D), Dean (Students) and Registrar, to collect and provide data on priority basis.

Actionable item: All data will be made available by March 2021.

Responsibility: Dean (AP), Dean (R&D), Dean (Students) and Executive Registrar

7. Discussion on our performance in last three years NIRF

IQAC Director brought up this matter here with some data to ponder upon.

DA-IICT (YoY, 2017-2020)								
Year	TLR (0.3)	RPC (0.3)	GO (0.15) (0.2 from 2021)	OI (0.15) (0.1 from 2021)	PR (0.1)	National Rank	Total No. of Engg Institutes Participated	Points Obtained (100)
2017	55.93	7.81	60.31	70.52	11.47	70	724	39.9
2018	49.72	8.68	62.14	45.81	6.44	106	906	34.4
2019	48.98	10.06	64.9	46.8	10.25	91	969	35.5
2020	47.25	10.86	68.33	49.81	7.12	111	1667	35.9

Our national rank was noticed to be quite unstable, sometimes we fell beyond top 100 list and sometimes we got into it. Certainly we as an institution could not maintain our desired position. The most amazing highlight was that despite a fantastic Graduation Outcome our Peer Rating remained too low.

A different perspective was that we were consistent in total marks obtained which remained around 35-36 every year. Since number of participating institutions kept growing year-on-year, it might take few more years to perform in stable way. However, everyone opined that we must look into improving our

RPC rating which has a high weightage and where our performance was dismal consistently. It was decided to brainstorm on this matter separately by all the Deans and if something workable or tangible comes up then report that to IQAC.

Adjournment

Meeting concluded at 5:15 PM.



MoM Prepared by – Dr. Anil K. Roy, Director-IQAC