



Student Code of Conduct and DAC Guidelines

DA-IICT is a professional institute of academic excellence. A positive and successful learning environment provides opportunities for students to practice good citizenship in the larger society and to practice respectful dissent. These are the practices and qualities that the Student Code of Conduct encourages.

The Student Code of Conduct serves as a reference and working guide when attempting to resolve student disciplinary issues. This document is intended to represent minimum guidelines only; students should be aware of the fact that the absence of a specific policy, statement, procedure or provision should not be interpreted to be a waiver of such item by the Disciplinary Action Committee (DAC). Following enumerates of some possible indiscipline activities and possible action towards offenders.

1. Students found involved in any of following activities will be immediately expelled from the institute:

- Ragging.
- Possession or consumption of any form of intoxicant (like narcotic drugs, alcohol, etc.).
- Sexual harassment.
- Criminal activity.
- Use or possession of firearms and weapons.
- Gambling or betting for money or other items of value.

2. Following is the indicative list of other acts of indiscipline:

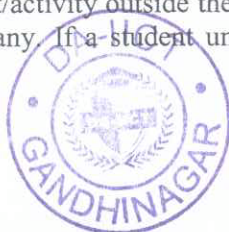
- Smoking.
- Improper behavior with any student, faculty member or staff.
- Violation of Institute / Halls of Residence (HoR) rules.
- Damage, defacement, or destruction of any private or Institute property.
- Theft.
- Violation of any traffic rule within the campus.
- Causing disturbance or discomfort to co-residents.
- Visiting HoR of opposite gender.
- Violation of the computing practices of DA-IICT, including but not limited to, the misuse of DA-IICT computers or computer network (like bypassing firewall / security system of the internet in an unauthorized manner, sending offensive email, etc.).
- Disruption or obstruction of teaching, research, administration, or other DA-IICT activities.
- Failure to appear and/or report to DAC in conjunction with any disciplinary matter, at the time specified.

In these acts of indiscipline, based on the severity of offence, the offender will be liable to the disciplinary action, which will include one or more punishments from the ones stated later in this document.

Procedure

Any student who has been adjudged guilty by DAC will be put on the Disciplinary Probation with immediate effect and it will last till his/her graduation. His/her parents will be also be called by DAC to the Institute and informed of the punishment rendered to the student.

Disciplinary Probation prohibits a student from participation in any activity of the Institute/Student Clubs, and representation of the Institute in any event/activity outside the Institute. The student also ceases to be a member of any Student Club/Committee, if any. If a student under Disciplinary Probation commits any offence, it will be treated very severely.



Explanation of Punishments

Expulsion from the Institute:

The offender is asked to permanently leave the institute; the parents are called and the student is handed over to them.

Academic Suspension for a Semester(s):

The offender is suspended for a specified number of academic semester(s).

Expulsion from Hall of Residence (HoR):

The offender is asked to vacate the room from HoR. In such cases, the student is allowed to continue academics but is not allowed to stay in the HoR. He/she can visit the Institute premises only between 0800 to 2100 hrs on all days (including weekends/holidays). Entry is to be made at the register (kept with the security at the main gate) while coming/leaving DA-IICT campus. The student is not allowed to enter the HoR for any reason at any time.

Restitution:

This is typically done if a student is found guilty in any kind of infrastructure damage. In such cases, student may be asked to repair or replace the damaged thing, in addition to some other penalty/punishment.

Suspension of Privileges:

Certain privileges are withdrawn like Teaching Assistantship (TA), if any.

Community Service:

The offender is assigned a specific number of hours of community/social service at DA-IICT under a mentor. The idea behind this is to make the student realize the offence while not penalizing the parents due to consequent financial burden, otherwise.

Counseling:

A student under Disciplinary Probation can be mandated to meet the counselor.

Disciplinary Action Committee (DAC)

Dean (Students), Convener (ex-officio)
Warden, HOR-Men, Member (ex-officio)
Warden, HOR-Women, Member (ex-officio)
Deputy Registrar, Member (ex-officio)
Faculty Member (nominated by Director, DA-IICT)
Two Student (Boy & Girl) Representatives (nominated by DAC)



K. S. Das Gupta