

Policy on Internships for Sponsored Research

Purpose

This policy outlines the procedures for hiring the research interns at DAU for the sponsored research projects.¹

Eligibility and Stipend

The third-year or the fourth-year UG students, the PG students, the PhD students, and those with either a UG, PG, or a PhD degree – both the DAU as well as non-DAU candidates – are eligible as per the following Requirements Matrix.

Candidate Status and Enrolment		Maximum Enrolment (Regular Course Credits) Allowed	TA-ship Allowed?	Stipend per Month
DAU UG Student	Sixth or the Seventh Semester	20	No	Rs. 7500
	Eighth Semester	8	No	Rs. 15000
DAU PG Student	Second or Third Semester	15	Yes	Rs. 7500
	Fourth Semester with Thesis option	4	Yes	Rs. 22500
Non-DAU Student	With UG degree	N/A	No	Rs. 22500
	With PG degree	N/A	No	Rs. 30000

Notes:

1. The monthly stipend amounts mentioned in the last column are maximum amounts. The actual amount shall be determined by the Principal Investigator (PI) based on the availability of the funds in the manpower subhead.
2. If the Internship stipend amount is explicitly stipulated by the sponsoring agency, the amount stipulated by the sponsoring agency shall supersede the limit mentioned in the above table.
3. DAU UG students in their sixth or the seventh semester should be enrolled in BMP (BTech Mini Project) to avail this internship. They are expected to work as interns for a minimum of eight hours per week.

¹ Refer to a [separate policy on Summer Research Internships](#) offered to non-DAU candidates.



4. DAU UG students in their eighth semester shall be enrolled in on-campus BTP to be eligible for this internship. They are expected to work as interns for $40 - X$ hours per week, where X is either 0, 5 or 10 depending on whether they are enrolled in zero, one or two regular courses, respectively.
5. DAU PG students in their final semester do an on-campus project/thesis. They are expected to work as interns for $40 - Y$ hours per week, where Y is either 0, 5 or 10 depending on whether they are enrolled in zero or one regular course, respectively.

Hiring Process

- A faculty mentor who serves as the Principal Investigator (PI) on a sponsored research project shall determine the eligibility criteria pertaining to the specific research project, and shall advertise the available internship opportunity on the Institute website.
- The faculty mentor should obtain the approval from Dean Research prior to posting this advertisement. The main requirement for the approval will be the availability of sufficient fund under the manpower subhead of the sponsored project to support the Intern's stipend and HRA.
- The advertisement shall include details regarding required skills and prerequisites, specific eligibility criteria, and the expected duration of the internship.
- Interested candidates shall apply to the PI directly. The PI shall select an intern based on the applications received. A formal round of interviews is not required.

Guidelines

- Duration of the internship is typically few weeks up to a few months. The PI should hire the research associate as a junior research fellow (JRF) instead of an intern if the duration of the appointment exceeds six to eight months.
- The intern shall also acknowledge the faculty mentor and the DAU sponsored project program in any publications or presentations resulting from the research.
- The intellectual property rights, if any, resulting from the internship shall belong to DAU, unless specifically mentioned otherwise in the sponsored research sanction letter.
- Upon successful completion of the internship, after approval by the faculty mentor and submission of the internship report to the Dean's R&D Office, the student may receive a certificate of completion from DAU.
- The sponsored research internship is entirely a temporary assignment, and DAU bears no financial responsibility and/or guarantees any employment based on the work undertaken –



especially if the funding agency fails to provide the requisite funding for the Intern's stipend.
DAU is not liable for addressing any queries or grievances raised by the interns.



Dr. G. Venkatesh
Director - School of Technology
Dhirubhai Ambani University (DAU), Gandhinagar



T. Bandyopadhyay
Director General
DAU, Gandhinagar