



Summer Research Internship Policy

Objective

This policy outlines the guidelines and procedures for the Summer Research Internship (SRI) Program at Dhirubhai Ambani University (DAU). The program is meant for the undergraduate (UG), postgraduate (PG) and PhD students **not enrolled at DAU**.

Student Eligibility

- Currently enrolled UG, PG and PhD students in good academic standing at accredited national institutions are eligible to apply (students currently enrolled at DAU are not eligible for this program).
- Specific eligibility criteria, such as minimum CPI, completion of specific coursework and pre-requisites, the degree program, etc. will be determined by individual DAU faculty mentor.

Faculty Mentors

- A full-time DAU faculty member can serve as an SRI mentor.
- Each faculty member can supervise up to three interns. A faculty leading a sponsored research project as a Principal Investigator (PI) or Co-PI can supervise additional two interns.
- Faculty mentors are responsible for advertising the internship positions available with them, and providing guidance and supervision to the interns.

Internship Structure and Duration

- The SRI Program will typically run for a period of eight weeks between May and July. Specific dates each year will be determined by a faculty mentor.
- Interns are expected to commit to a minimum of 40 hours per week to their research project, as agreed upon with their faculty mentor.
- The research project will typically require the student to engage in various aspects of the research process, such as literature review, data collection, data analysis, and potentially manuscript preparation or presentation.

Stipend and Housing

- The intern shall receive a stipend of Rs. 1000 per week for a maximum of eight weeks.
- The intern shall reside on the DAU campus. The hostel accommodation charges shall be waived.

- The Institute will provide a travel allowance of up to INR 3000. The selected candidate will need to submit the original receipts/tickets of travels to/from DAU during the internship period.
- Meals and other expenses shall be the responsibility of the intern.

Application Process

- Faculty members interested in mentoring summer research interns will post an advertisement on the DAU website by March of each year.
 - The advertisement will typically outline the SRI project, required student skills and pre-requisites, specific eligibility criteria, expected learning outcomes, and the duration of the internship.
- Interested students shall directly submit a formal application to the DAU faculty mentor. The application shall include:
 - The student's resume or curriculum vitae highlighting their academic achievements and relevant experiences.
 - A statement of interest outlining their research interests, relevant coursework, and reasons for applying to the specific internship(s).
 - No objection certificate from their parent Institute
 - Optionally, letters of recommendation
- Based on the application received, the faculty mentor shall decide and select the candidate for the SRI.
- The final approval shall be given by the office of Dean Research.

Notes

- The intern shall actively participate in the research project as directed by the faculty mentor, maintain regular communication with the faculty mentor, complete assigned tasks and meet deadlines, and shall be present at the Institute's campus for at least 40 hours per week.
- The intern needs to produce an evidence of the outcome of the research in the form of a report. The report has to be approved/signed by the faculty mentor and the approved report has to be sent to the Dean Research Office. The report shall be provided to the Resource Center for inclusion in the Institute's [Repository](#).
- All interns shall adhere to DAU's policies on safety, ethical conduct, and research integrity.
- The intern shall also acknowledge the faculty mentor and the DAU SRI program in any publications or presentations resulting from the research.
- The rights of the Intellectual Property, if any, resulting from the SRI program shall be with DAU.
- On successful completion of the internship, after the approval by the faculty mentor, and submission of the internship report to Dean Research Office, the student may receive a certificate of SRI completion from DAU.



T. Bandyopadhyay
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 Director General
 DAU, Gandhinagar